

4Shared.com Setup & Usage

About Scrap Fiends



We are a beginning mother-daughter digital scrapbooking team, Lucy & Faith. Lucy is currently stuck at home, so all she does is scrap & design! Faith is working full time and designing at night and on the weekends when Life permits. We are best friends and like to do things together. Digital scrapbooking is our latest craze. [Visit our blog](#) to get digital scrapbooking freebies (personal use and commercial use) every day or every week.

We joined [our first store](#) a month ago – [Digital Scrap Garden](#). We sponsor a monthly quick page exchange, “[Scrap Fiends Garden Bistro](#)”. Everyone submits quick pages using the specified kit and at the end of the month you get them all! It’s enough pages to create a whole scrapbook if you want. If you have some time, come check it out! We’d love to see you there :)

Description of 4Shared.com



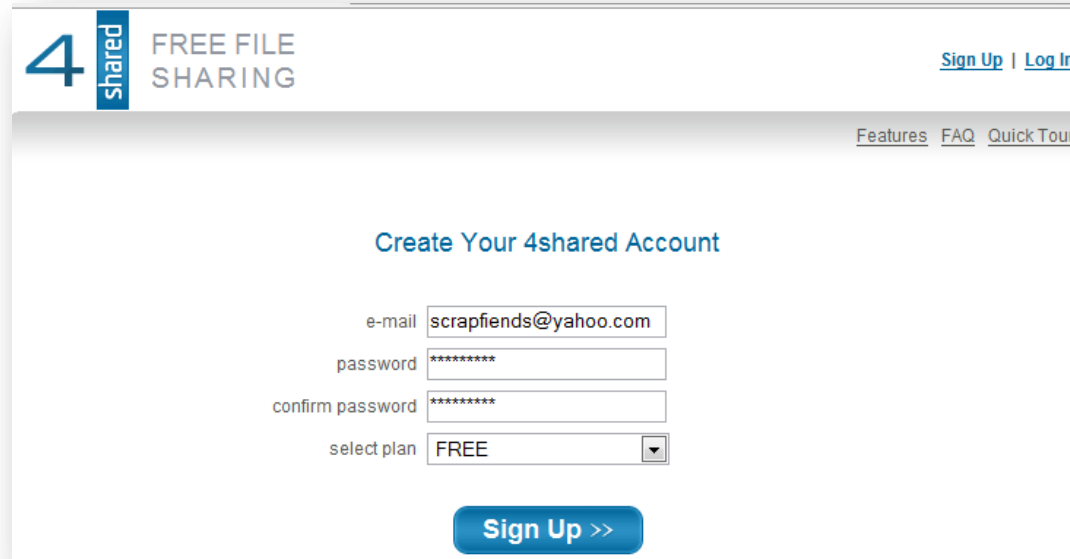
[4Shared.com](#) is a file storage site... Or is it a file sharing site? Well, actually it is both. You can upload files to your own personal storage area and then you can access them from anywhere you can connect to the Internet. You can also share any of these files you specify with others, with or without access passwords.

This site is the most common file sharing site used by scrapbook designers offering freebies on their blog. It is great for this purpose because it keeps a count of how many times files have been downloaded and even allows the person downloading files to leave comments for the designer. And because all these [features](#) are offered for free, why not sign up? There are paid accounts with more space and additional features, but for most users the free account is more than enough.

Step by Step: Setting Up Your FREE Account on 4Shared.com

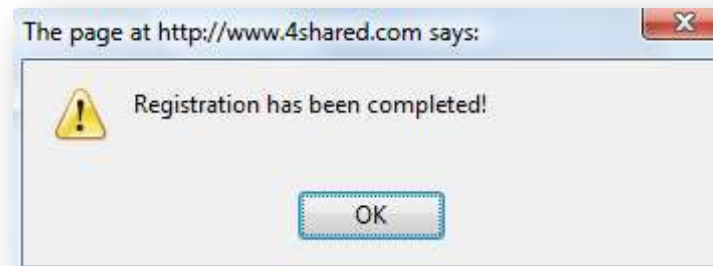
1. Click the "Sign Up" link in the top right hand side of the site.
2. Fill out "e-mail" and "password". Choose the "FREE" plan (if it is not already selected).
3. Click the blue "Sign Up" button

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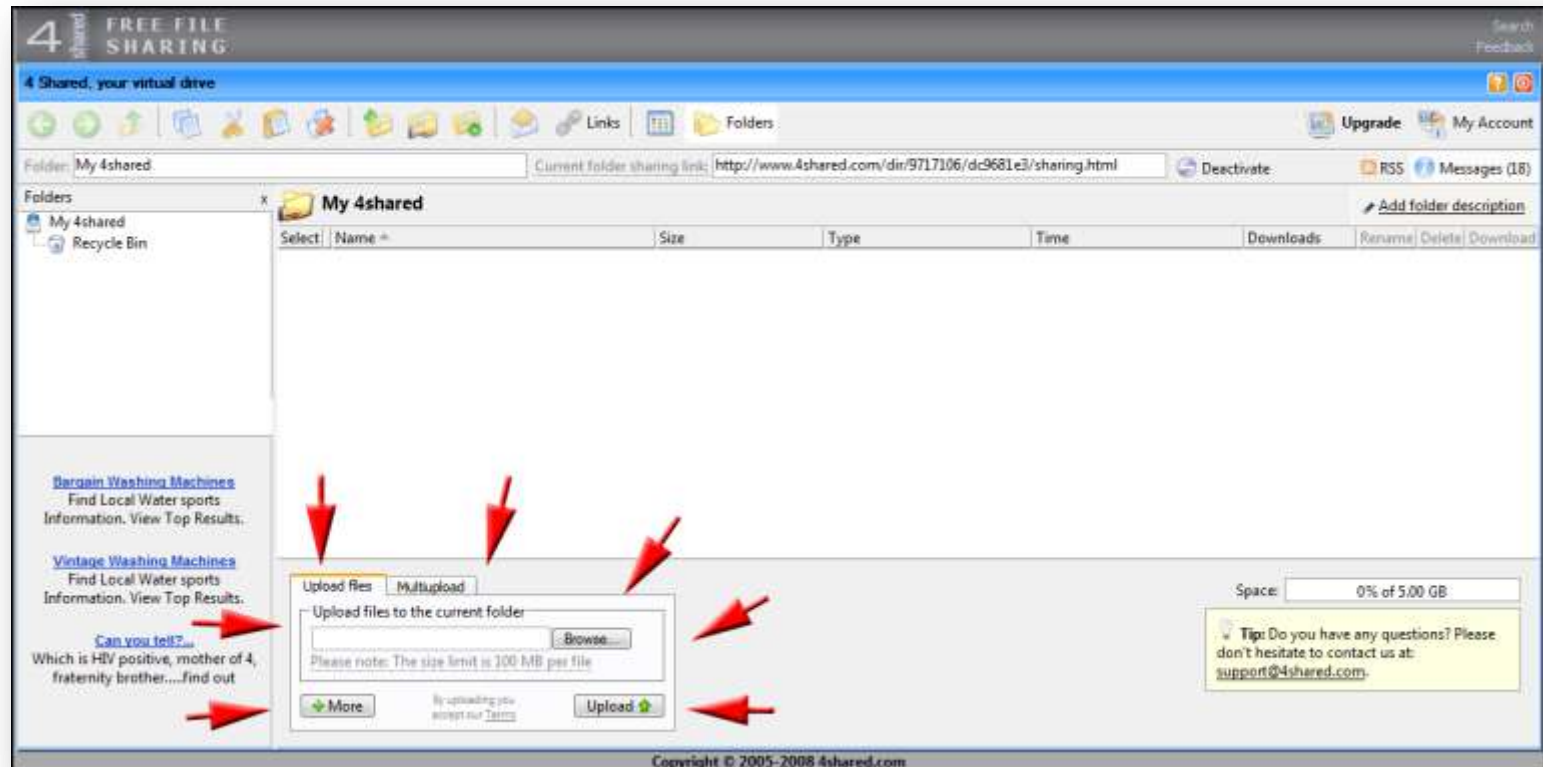
The screenshot shows the 4Shared.com registration page. At the top left, there is a logo with a large blue '4' and the word 'shared' in a blue box. To the right of the logo, it says 'FREE FILE SHARING'. In the top right corner, there are links for 'Sign Up' and 'Log In'. Below the logo, there are links for 'Features', 'FAQ', and 'Quick Tour'. The main heading is 'Create Your 4shared Account'. Below this, there are four input fields: 'e-mail' with the value 'scrapfiends@yahoo.com', 'password' with '*****', 'confirm password' with '*****', and 'select plan' with a dropdown menu showing 'FREE'. At the bottom of the form is a blue button labeled 'Sign Up >>'.

4. Click OK on the registration confirmation window that comes up.



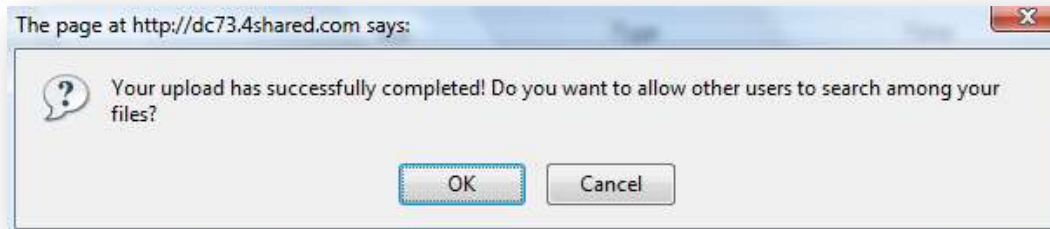
5. Now you can upload files using the small area on bottom of the page. Click the "Browse" button, choose your file, and then click the "Upload" button.

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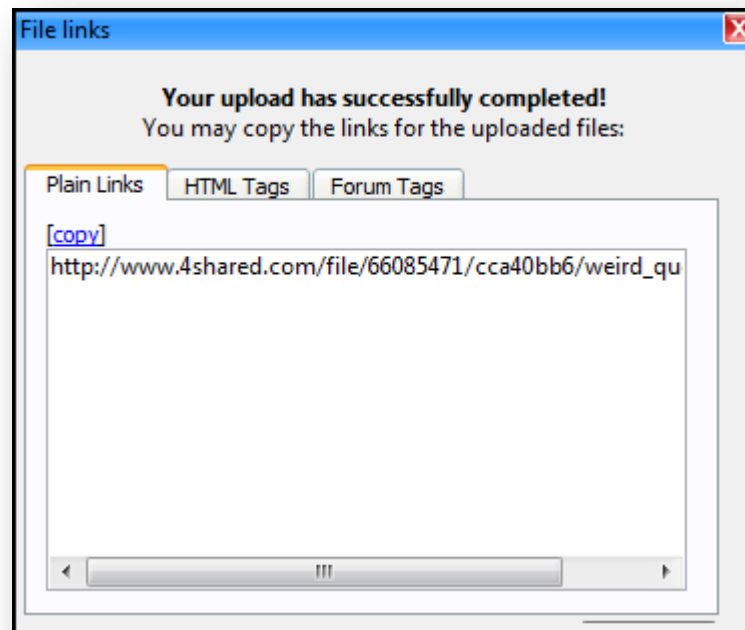


6. You are given the options to easily share your files by clicking "OK". If you click "Cancel" you will be able to specify the permissions for each file individually.

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7. Once you make your selection, you will be given a window that has the download links for the file(s) you just uploaded. ***This is the link you will give to someone so that they can download your file.*** Just click "[copy]" and then you can paste the link in an email message, etc. Click the red "X" button in the top right to close the window.



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That's all there is to it! Your uploaded file(s) will now show in the middle of the window. From here you can upload more files, view the download links again, create folders or complete other file management tasks to keep your files organized. You can click the "Share this folder" button on the toolbar to set the sharing options for this specific folder. You can even get your own *subdomain name* - for example: <http://scrapfiends.4shared.com/>. Pretty cool!

Make sure to look around... There are lots of things you can customize for each individual file, for whole folders at a time and for your account in general. Hover your mouse cursor over the various buttons available to see the pop-up tip that tells you what the button does. Clicking on the button to see what happens won't cause any problems - there is always a "back" or "cancel" option or a confirmation you must answer before changes become active.

Remember that if you get stumped at anytime, you can click on the orange "Help" button in the top right corner to access 4Shared.com's How-To instructions for all common tasks.